

Minutes of the
Institution of the New Assembly
19 January 2009

The meeting was called to order at 7:42 pm by the Worthy Master of the Maryland District Sir Knight E. Paul Jones.

The Secretary to the Master Sir Knight Michael P. Dunn then vouched that all members present were in possession of a current membership card.

The opening prayer was led by Father Michael Jendrek.

The pledge to our flag was led by the Master E. Paul Jones.

The formal institution of the New Assembly began with the reading of the transfer request by the Master. Sir Knight Dan Timmons presented the transfer request to the Master at which time he read the following names:

Fr. Michael Jendrick, Rev. Mr. Lawrence Matheny, John Beck, Joseph Berdini, Tony Brower, Thomas Butler, Thomas DeBoy, Anthony DiLeso, Craig Dundee, Norman Endlich, Christopher Fraser, Lenny Girlando, Richard Glover, Leroy Hansberger, Sean Hill, Arthur Korreck, Joseph Kowal, Randall Lapceovich, Michael Lipchock, John Loughrey, III, Ray Lord, Christopher Lunsford, Richard Main, Paul Meade, Michael Moore, James Mulligan, Matthew Mulligan, Matthew Mulligan, John Murphy, John Przybocki, David Pstrak, Dino Scaletti, Dino Scaletti, Steven Scoppa, Dan Timmons, Richard Tymoch, Glenn Wagner, George Walker, Stewart Walker, III, William Wanatosky, and Thomas Wood.

The Master then declared the Sir Knights transferred into the New Assembly.

Sir Knight Dan Timmons then presented to the Master the names for readmission to the 4th degree at which time the Master read the following names:

William J. Cooney, III, William J. Cooney, Jr, Francis Brown, and Daniel Sipe.

2 of the four were present and approached the salutation table where the Master administered the pledge to them. The Master then declared the Sir Knights readmitted.

Sir Knight Dan Timmons then presented to the Master the names who have applied for membership into the 4th degree at which time the Master read the following names:

Mark Beach, Joseph Brown, David Colo, Leroy Fisher, George Helta, Blair McQuillen, Mark Moyer, Raymond Myers, Christopher Nauman, Robert Parenti, and Kenneth Tarr.

The Master indicated that the applications were approved by the organizing committee and he declared them eligible for membership in the Assembly.

NEW BUSINESS

Name of Assembly

The Master called for a motion for the name of the New Assembly. A motion was made by Dick Tymoch for the name to be the Chaplain Vincent R. Capodanno Assembly. The motion was second by Chris Fraser. On the question, a member asked for a brief history of Fr. Capodanno at which time the Master called on Dick Tymoch. After he spoke, a vote was taken and the motion was passed. The name of our New Assembly is *Chaplain Vincent R. Capodanno Assembly* pending approval of the Charter Committee of the Supreme Assembly.

Initiation Fee

The Master called for a motion for the initiation fee. A motion was made by Tom Wood and second by George Walker for a fee of \$10.00. The motion passed.

Annual Dues

The Master called for a motion for the annual dues to be paid by the members. A motion was made by Glenn Wagner and second by Tony Brower for \$35.00. The motion passed.

Meeting nights

The Master called for a motion for the meeting night. A motion was made by Dino Scaletti and second by Craig Dundee for the 4th Thursday of the month. The motion passed.

Location

The Master called for a motion for the location for the Assembly to meet. A motion was made by Norman Endlich and second by Mark Moyers for the location to be St. Ignatius Loyola Catholic Church Hall in Ijamsville, MD. The motion was passed.

Time

The Master called for a motion for the time of the meeting. A motion was made by Chris Fraser and second by Art Korreck for the time to be 7:30 pm. The motion passed.

By-Laws

The Master called for a motion to accept the By-Laws as presented to the members prior to the meeting. A motion was made by Dan Timmons and second by Chris Nauman. The motion passed.

Officers

The Master then had the elections of officers.

Navigator

For the position of Navigator, there were 2 nominees; Dino Scaletti and Dick Tymoch. Both Sir Knights spoke to the members assembled after which the Secretary to the Master distributed ballots to all the members present. The ballots were not collected until the slate of officers was complete.

Captain

Only the name of Tom Wood was placed in nomination by the members and was declared the Captain by the Master after the nominations were closed. The Secretary casted 1 vote.

Pilot

Only the name of Art Korreck was placed in nomination by the members and was declared the Pilot by the Master after the nominations were closed. The Secretary casted 1 vote.

Admiral

The names of Dino Scaletti and Dick Tymoch were placed in nomination. The ballots were not collected until the slate of officers was complete.

Purser

Only the name of Glenn Wagner was placed in nomination by the members and was declared the Purser by the Master after the nominations were closed. The Secretary casted 1 vote.

Comptroller

Only the name of Dan Timmons was placed in nomination by the members and was declared the Comptroller by the Master after the nominations were closed. The Secretary casted 1 vote.

Scribe

Only the name of Norman Endlich was placed in nomination and was declared the Scribe by the Master after the nominations were closed. The Secretary casted 1 vote.

Trustee 1 year

Only the name of Richard Main was placed in nomination and was declared Trustee 1 year by the Master after the nominations were closed. The Secretary casted 1 vote.

Trustee 2 year

Only the name of Chris Fraser was placed in nomination and as declared Trustee 2 year by the Master after nominations were closed. The Secretary casted 1 vote.

Trustee 3 year

Only the name of Joe Berdini was placed into nomination and was declared Trustee 3 year by the Master after the nominations were closed. The Secretary casted 1 vote.

Inner Sentinel

Only the name of Steve Scoppa was placed into nomination and was declared the Inner Sentinel by the Master after the nominations were closed. The Secretary casted 1 vote.

Outer Sentinel

Only the name of George Walker was placed into nomination and was declared the Outer Sentinel by the Master after the nominations were closed. The Secretary casted 1 vote.

The members were instructed by the Master to vote on the positions of Navigator and Admiral. The Secretary collected all the ballots and they were counted by Fr. Jendrek and Secretary Mike

Dunn. After the count was complete, it was determined that Dino Scaletti was elected the Navigator and Dick Tymoch was elected the Admiral.

The Master then thanked the members of the formation committee for all their hard work in forming the New Assembly. The Master then declared by his Authority that the Chaplain Vincent R. Capodanno Assembly to be instituted once Supreme has sent the Charter and that the Officers who were duly elected to conduct official business.

The Faithful Navigator, SK Dino Scaletti was handed the gavel by the Master. The Navigator thanked all for their support and to the formation committee. The Navigator also spoke of the upcoming Exemplification. With this Thursday January 22nd being a meeting night and also the March For Life in DC, the Navigator asked if all could make an attempt to come to the meeting as some important things needed to be discussed in reference to the exemplification. Tom Wood asked to be excused from the meeting as he will be assisting the Master at a Renewal of Obligation. The Navigator did excuse him.

Dan Timmons asked if all could pay their dues tonight and the new members would be contacted at a later date.

Tom Wood spoke of Dick Tymoch and asked for recognition for him after he stepped up when he took sick. Dick was acknowledged. Tom also asked for the members to get involved with the Color Corps and that there is a sign up sheet in the back.

Master E. Paul Jones then spoke and reminded everyone of the upcoming exemplification and the procedures for the hotel and banquet. Also informed the members of a new program for the exemplification and that the Maryland District is the first to do the new way. The Master thanked everyone for a good turn out at the meeting.

Before closing, Tom Wood took photos of the room from different locations.

Fr. Jendrek then led us in the closing prayer.

Faithful Navigator closed the meeting at 8:39 pm.

Submitted by

Michael P. Dunn
Secretary to the Master